

# Alaska Conference Public Evangelism Budget Request



Alaska Conference of Seventh-day Adventists • 6100 O'Malley Rd, Anchorage, Alaska 99507  
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EVENT INFORMATION (see reverse for Evangelism Policy)		
<b>City:</b>		<b>Population:</b>
<b>Seating Capacity:</b>	<b>Type of Venue:</b> <input type="checkbox"/> Church <input type="checkbox"/> Hall <input type="checkbox"/> Other:	
<b>Opening Date:</b>	<b>Ending Date:</b>	<b>Total Meetings:</b>

ESTIMATED EXPENSES		
Rental of Venue	Hall, Auditorium, Theater	\$
Postage	Handbills, Envelopes, Mailing	\$
Media	Newspaper, Television, Radio	\$
Special Invitations		\$
Follow-up Materials		\$
Signs		\$
Musicians (please indicate):		\$
Office Supplies, miscellaneous printing, mailing		\$
Bibles		\$
Promotional Items: Gift Books, Literature		\$
Travel	Car Rental, Airline Tickets	\$
Accommodations		\$
Children's Program		\$
Other:		\$
		\$
<b>TOTAL ESTIMATED EXPENSE</b>		\$

INCOME	
Church Contribution	\$
Meeting Offerings	\$
Conference Assistance	\$
<b>TOTAL PROJECTED INCOME</b>	\$

APPROVAL		
<b>Church Board</b>	(ELDER OR TREASURER)	DATE
<b>Pastor</b>		DATE
<b>Conference</b>	(EVANGELISM COORDINATOR)	DATE

## 4100 APPROPRIATIONS (EVANGELISM)

### *Description of a Reaping Event*

All reaping series must cover all the major doctrinal points of the Seventh-day Adventist church as well as build a solid platform for a clear understanding of the Plan of Salvation. They are designed as a final call for conversion of souls after preparation by other events. Evangelism funds are restricted to reaping series only and do not include, sowing or nurturing events.

#### **1. Full Message Public Evangelistic Reaping Series by NPUC or NAD Guest Evangelist.**

A full message reaping series consists of 15 or more continuous meetings using a designated NPUC or guest evangelist.

Conference Subsidy: Eligible for up to 75% reimbursement of expenses, while the sponsoring church will be responsible for a minimum of 25% of associated costs of the series. Maximum of \$18,000 Conference subsidy per church district, (except citywide campaigns).

#### **2. Full Message Public Evangelistic Reaping Series by Alaska Pastor (guest speaker or local district)**

A full message reaping series consists of 15 or more continuous meetings using a designated Pastor within the Alaska Conference.

Conference Subsidy: Eligible for up to 75% reimbursement of expenses. The sponsoring church will be responsible for a minimum of 25% of associated costs of the series. Maximum of \$10,500 Conference subsidy per church district.

#### **3. Partial Message Public Evangelistic Reaping Series by guest Evangelist, Alaska Pastor, or lay leader.**

A full message reaping series consists of 14 or less continuous meetings or any "ShareHIM" series.

Conference Subsidy: Partial evangelism series: Maximum of \$1,000 Conference subsidy for series 7-14 days in duration. (One subsidy per church per event) Maximum of \$500 Conference subsidy per church for series less than 7 days (one subsidy per church) with payment made to the sponsoring church.

### *General Guidelines*

Requests for evangelism appropriations shall be submitted to the Conference President at least 90 days in advance, and then upon approval, all conference advances for evangelistic endeavors are charged to a public effort account. For all reaping series, 50% of the conference portion may be requested as an advance. The remainder will be provided after the income and expense report has been reviewed and receipts submitted. At the conclusion of the meetings, all income and expenses, from whatever source, must be reported in accordance with the following guidelines:\*

1. Income and expense figures must be reported on forms furnished by treasury.
2. Evangelism funds must not be mingled with personal funds, but shall be handled by the local church treasurer.
3. Offering deposits must be listed separately. Offering monies must be deposited as received. Expenses must not be paid from the offerings in cash.
4. All other income must be listed and each page properly balanced.
5. Expenses must be listed separately according to dates and items. For each entry there must be a substantiating receipt or voucher attached. Unless supported in this manner, the entry will not be recognized by treasury.
6. Any balance of funds should be returned to the conference with the final report.
7. The final report shall be made within 30 days after the close of the meetings.
8. The sponsoring church is held responsible for all funds until proper accounting of income and expenses is made.

\* Note: Other than the evangelism advance, all monies are paid upon receipts only.

### *Bible Worker Subsidy*

The Alaska Conference will assist the local church with the support of a Bible Worker with up to \$500 per month for a maximum of 3 months prior to and including a full-message evangelistic series conducted by an approved NPUC or NAD Evangelist. Applications will be prioritized according to availability of funds and how the Bible Worker would fit into the overall church evangelistic culture and plans.

### *Equipment Subsidy*

Pastors and administrators who conduct a full message reaping evangelistic series of at least 15 meetings or more in duration will receive an equipment subsidy of \$500 (one series per year). To qualify for the subsidy, approval must be obtained from conference administration before the series is begun and then paid only upon receipts submitted for actual equipment.

### *Media Evangelism Follow-up*

It is expected that all Voice of Prophecy, Faith for Today, It Is Written, Breath of Life, and Search interests shall be faithfully followed up by our pastors.

Follow-up information should be submitted to the conference office via the monthly Pastor's Report and careful records kept by the district pastors. Every effort should be made to encourage, baptize, and fully establish all such interests.